



PROVIDERS' FORUM MINUTES

**HELD ON 7th NOVEMBER 2007 AT 10 AM
LORDSWOOD COMMUNITY HEALTHY LIVING CENTRE**

1. **Present:**
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| Vince Brown (Chair) | MCCH |
| Nikki Jagger
(Minute taker) | The "VMP" Partnership Board
Administrator |
| Christine Edwards Daem | KAT |
| Blossom Lee | Doson Ltd |
| Teresa O'Brien | Carers Relief Service |
| Jenny Goldstone | Regard Partnership |
| Anton Smith | Shout Out Chair |
| Kim Scott-Telford | Bridge Reach |
| Peter Clark | The Regard Partnership |
| Gary Aldridge | The Regard Partnership |
| John Sharkey | The Regard Partnership |
| Sophia Chung | SC Support & Care Services Limited |
| Paula Gill | Sunlight Development Trust |

2. **Apologies:**
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| Richard Dinkeldein | The Mortimer Society |
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3. **Person Centred Planning – Beth Peal**
Beth talked about Person Centred Planning

Beth has been employed, using LDDF (Learning Disability Development Fund), on a two-year contract as a Person Centred Planning Co-ordinator and a Day Service Modernisation Project Manager. Beth started in May 2005 and her contract end date is May 2008.

Beth said that lots of the updates about her work are given at the Valuing Medway People Partnership Board meetings, for example the work she had been doing supporting Medway Local Councillors Overview and Scrutiny, committee was detailed in the presentation given at Partnership Board by Cllr Jane Etheridge. Beth's understanding was the Providers Forum representatives on the Valuing Medway People Partnership Board would feedback this information to the Providers Forum.

Beth reminded everyone that lots of the PCP resources that have been developed in Medway are on the Partnership Board website www.valuingmedwaypeople.org.uk (in the section of person centred

planning). These resources are free to download.

Beth handed out to people at the meeting examples of some of the PCP resources (that had been produced by the PCP sub-group) that were able to download from the Valuing Medway People website www.valuingpeople.org.uk. These included: 3 different PCP 'wheels', a useful guide to supporting people with high support needs through person centred planning (this included hints for reviews, life shields, relationship maps, list of useful websites etc), Beth also gave everyone a copy of the latest newsletter that had been produced by the Valuing People Support Team so that providers received both local and national updates.

Beth said that a new DVD had been produced by People First in Norfolk called Dreams Can Happen. This resource covers a self-advocacy group interviewing 500 people with a learning disability and finding out their top ten dreams. This resource was free and copies can be ordered on telephone 01603 789889

Beth said that providers could also get information and the latest government updates on Person Centred Planning from the national Valuing People website www.valuingpeople.gov.uk

Beth gave each provider representative at the meeting 2 A3 posters of the 'PCP wheel' that has been produced by the PCP sub-group. We discussed the need for PCP resources to be personalised and providers were pleased that a 'one size fits all' form was not produced for person centred plans as providers wanted to support individuals with personalised plans (which included personalised content and format).

Beth reminded people of the one-day training opportunity on Health Action Planning (which incorporated person centred planning) that was currently being offered by the Medway College of Social Care. Details for this have been mailed and emailed to providers – further details regarding this training can be found on the Valuing Medway People website.

Beth said that is presenting 'Fulfilling Lives' at the next Valuing Medway People Partnership Board meeting. This presentation would cover her work report to the Partnership Board. Beth would like to return to the next Providers Forum to share her work report with the Providers Forum.

A general discussion on Person Centred Planning and how it works in Medway then followed. Providers raised the that the format of the review takes place needs to be personalised to the individual – for example some people don't like discussing their every detail in front of everyone. Providers identified that sometimes people at reviews find it hard to cover the information they need from the review in a person centred way.

4.

Burning Issues:

It was agreed that the last year's Providers Forum minutes could be posted on the website. In future after final checking by the Chair future minutes will

also be posted.

Robinia asked if there was any feedback regarding questions that could be asked at interviews with regard to Regulation 26 visits.

5. **Accuracy of previous minutes and matters arising:**

The Minutes were agreed as an accurate record.

Bridget will be attending the January Providers Forum with regard to IMCA.

Christine up-dated the Providers Forum about the Partnership Board. The Partnership Board looked on Positive Risk Assessments positively and it was agreed that there would be a re-assessment of this.

There are definitions of the criteria for the Fair Access to Care on the Medway Council website. This system should be implemented in April 2008. The Council will try not to leave individuals without a service, but may recommend that voluntary services be accessed instead.

A workshop about housing was held to inform the Housing Strategy. Groups were formed about housing that could be provided without forming ghettos and institutions. A survey has been carried out and these groups will be considered in line with peoples needs.

6. **Individualised Budgets/Direct Payments (docs circulated)**

The Individualised Budgets Team's main role is to maximise Independent Living Fund (ILF). Providers are concerned about individuals having their money themselves and not spending it on things it was given for. Sharon assured providers there is an annual audit and quarterly return on these accounts, which will hopefully eliminate these problems occurring.

Funding has been received for another Direct Payments person to be employed. The team are to support people with their ILF and individualised budgets www.ilf.org.uk.

The hourly rate for direct payments is £8.78, includes minimum working wage. £11.94 is the flexible hourly rate for agencies.

The care package, contract and tenancy need to be kept separate to receive ILF.

7. **Any Other Business:**

What is the preferred providers list. What is the criterion and how do you get on it? Stephen Winter to be asked to answer this question.

It was agreed that Vince would continue as Chair for the next six months.

With regard to the annual event, the main objective to promote ourselves as providers. A networking event is planned for January. Nikki to find out what budget is available for the event. CSCI and VPST to be invited to

present. Providers will submit their last annual reports. ARC and KCHA to be invited to have a stand. Nikki will ask Bridget if she knows Nadra Ahmed with regard to the Mental Capacity Act. Vince to contact CSCI local office to see if someone will attend.

Medway College of Social Care training facilities can be used by all – Dee Simpson is the contact (deeann.simpson@kcht.org.uk). If people do not take up these places they will lose the funding. Roger Harrup and Tracey Veasey have circulated a questionnaire with regard to this, which needs to be returned asap.

Have providers carried out Annual Quality Assurance Assessments? The Avenues have completed this and had an inspection. Depending on your star rating previously, this would decide whether you had an inspection. Providers found this difficult to complete and not very user friendly.

Date of next meeting: Wednesday, 19th December 2007
Venue: Group Room, Lordswood
Time: 9.45am-12.30pm