

Action Plan

Valuing Medway People Partnership Board

Fulfilling Lives Workshops 'Getting A Job in Medway'

28th and 29th March 2007

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Action Plan

Identified Area - Fulfilling Lives - Valuing Medway People Partnership Board

Outcome	Who is going to do this?	When does this need to be done by?	Feedback Channel	Review date
Valuing Medway people website - notes/resources from today on the website so that they will be able to be downloaded	Beth Peal Nicola Jagger	End of April 07	Valuing Medway People website	End of April 07
Update written for the Valuing Medway People for the news section so that everyone can be kept updated what is going on.	Beth Peal	April 20 th 07	Valuing Medway People website	End of April 07
Creation of a 'network list' from the employment workshops that have been facilitated by the Valuing Medway People at the end of March will have been created.	Beth Peal Nicola Jagger	End of April 07	Email Postal mailing	End of April 07
The 'network list' will have been distributed to all those who attended the Valuing Medway People employment workshops that were held at the end of March 07	Beth Peal Nicola Jagger Jo Poynter	End of April 07	Email Postal mailing	End of April 07
Links page will be on the Valuing Medway People Partnership Board to employment and training agencies in Medway.	Beth Peal Jo Poynter Nicola Jagger	July 07	Valuing Medway People Website July 07 employment workshop - via display	July 07
Feedback from employment workshops to Valuing Medway People Partnership Board	Jo Poynter Viv Cooper/Dawn Harris Beth Peal	July 07	Valuing Medway People Partnership Board Carers Forum Providers Forum	July 07

			Forum For Adults with a Learning Disability Valuing Medway People website	
Hold another workshop at the beginning of July. About employment in Medway and invite everyone at the March workshops to the next workshop.	Beth Peal	July 07	Email Postal mailing	July 07
Everyone to be notified of the date of the next workshop by the end of April 2007 at the latest.	Beth Peal	End of April 07	Email Postal mailing	End of April 07
Next employment workshop to be co-ordinated by the Valuing Medway People Fulfilling lives work stream in partnership with Job centre Plus and Connexions.	Beth Peal	Ongoing	Valuing Medway People website Email Postal mailing Feedback form about employment workshops	July 07
Medway Integrated Team for Adults with a Learning Disability - issue of Medway and employment support and training to be raised at a team meeting to identify how team would like to take this forward. Update: Employment as a professional forum.	Steph Hobbs Donna Boakes	End of April	Next Valuing Medway People Fulfilling Lives workshop	July 07

Action Plan

Identified Area - Ensuring People With A Learning Disability And Family Carers Are Kept Central to What Is Happening.

Outcome	Who is going to do this?	When does this need to be done by?	Feedback Channel	Review date
<p>A DVD about people with a learning disability experiences in Medway.</p> <p>Information on the DVD needs to include people with complex and profound needs.</p>	<p>Doreen (Shout out) Anton (Shout Out) Derek (Shout Out) Shout Out</p>	<p>Plans started - July 07</p>	<p>Next Valuing Medway People Fulfilling Lives workshop</p>	<p>July 07</p>
<p>Have a pool of people with learning disabilities and family carers as a 'pool of experts'/consultancy about learning disabilities.</p>	<p>Anton (Shout Out) Doreen (Shout Out) Derek (Shout Out) Monica Rivers Beth Peal Gill Baker Nancy Hamilton Andrew Tidman Denise Watkins Joan Lancaster</p>	<p>Plans started - End of April 07</p>	<p>Next Valuing Medway People Fulfilling Lives workshop</p>	<p>July 07</p>
<p>A business advisory group is set up - of professional business men and women (from varying fields e.g. hotel & catering, manufacturing etc), who have specific</p>	<p>Beth Peal Chambers of Commerce Job Centre Plus</p>	<p>Plans started - End of July 07</p>	<p>Next Valuing Medway People Fulfilling Lives workshop</p>	<p>July 07</p>

expertise in particular areas of employment and can provide advice and guidance in this specialist area is				
The social firm concept about a Medway social firm and people with a learning disability and family carers will be started to be explored and an action plan made for taking this issue forward	Anton (Shout Out) Monica Rivers Beth Peal Gill Baker Andrew Tidman Denise Watkins	Plans started - End of April 07	Next Valuing Medway People Fulfilling Lives workshop	July 07
Invite people into services to talk to people with learning disabilities.	Bridget Bygraverelf Helen Leech	Plans started - End of May 07	Next Valuing Medway People Fulfilling Lives workshop	July 07
People with learning disabilities and family carers share their experiences of employment in Medway.	Bridget Bygraverelf Helen Leech Anton (Shout Out) Doreen (Shout Out) Derek (Shout Out)	Plans started - End of May 07	Next Valuing Medway People Fulfilling Lives workshop	July 07
People will know about Shout Out Advocacy Group by having a presentation at the next Fulfilling Lives workshop by Shout Out	Anton (Shout Out) Doreen (Shout Out)	July 07	Next Valuing Medway People Fulfilling Lives workshop	July 07
Shout Out will ask Sunlight Community website about putting information about jobs on the website	Anton (Shout Out)	July 07	Next Valuing Medway People Fulfilling Lives workshop	July 07
ASK Advocacy service will be invited to the next employment workshops.	Beth Peal	By end of April 07	Next Valuing Medway People Fulfilling Lives workshop	July 07
Educating parents to encourage achievement -	Viv Cooper	Ongoing	Next Valuing Medway People	July 07

letting go	Jo Poynter		Fulfilling Lives workshop	
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Action Plan
Identified Area - Employers - Medway Council - General

Outcome	Who is going to do this?	When does this need to be done by?	Feedback Channel	Review date
Human Resources Policy Officer speaks to the Medway Council Employee Relations Manager about the workshop you attended and feedback people's views on Medway Council and employing people with a learning disability - identify ways forward from this.	Sandra Steel	End of April 07	Next Fulfilling lives employment workshop	July 07
Medway Council Human Resources Policy Officer speaks to the Medway Council Employee Relations meets with Job Centre Plus to discuss and plan how Medway Council can support the employment better of people with learning disabilities.	Sandra Steel Fiona Hansen	End of May 07	Next Fulfilling lives employment workshop	July 07
Medway Council to lead by example to survey each department - who employs people with a learning disability and who sites on the learning disability forum - what disabilities do they have?	??????	??????	??????	??????
Medway Council Disability Survey to be brought to next employment workshop.	Sandra Steel	July 07	Next Fulfilling lives employment workshop	July 07

Medway Council will have met with interested parties (including representatives from the Valuing Medway People workforce Development and Person Centred Planning sub Groups) to look at a way forward to involve people with a learning disability and family cares in facilitating training at Medway council	Monica Rivers Tracey Veasey Gill Baker Beth Peal	End of May 07	Next Fulfilling lives employment workshop	July 07
People with a learning disability have asked 3 Medway supermarkets their policy of employing people in Medway with a learning disability and see what they say.	Andrew Tidman Andrew Dry	End of June 07	Next Fulfilling lives employment workshop	July 07
3 Medway supermarkets have been contacted about their job carving and jobs for individual needs.	Andrew Tidman Andrew Dry	End of June 07	Next Fulfilling lives employment workshop	July 07
3 out of area supermarkets have been contacted about their job carving and jobs for individual needs.	Suzi Prett	End of June 07	Next Fulfilling lives employment workshop	July 07
3 out of the area supermarkets have been contacted about their job carving and jobs for individual needs.	Suzi Prett	End of June 07	Next Fulfilling lives employment workshop	July 07
Janet Estervig to have sent information on American job carving for Medway information	Janet Estervig Suzi Prett	End of June 07	Next Fulfilling lives employment workshop	July 07

Action Plan
Identified Area - Employers - Medway Council and Recruitment

Outcome	Who is going to do this?	When does this need to be done by?	Feedback Channel	Review date
Find out about family carers and people with a learning disability thought of the Medway Council recruitment and selection pilot 2006 training session	Sandra Steel Beth Peal Wayne Hill Ray Jackson	End of May 07	Valuing Medway People Partnership Board Next valuing Medway People Fulfilling Lives employment workshop	July 07
Find out how many carers and people with a learning disability (who were trained in recruitment and selection by Medway Council) have been involved in Medway Council training and recruitment since their training.	Sandra Steel Beth Peal Wayne Hill Ray Jackson	End of May 07	Valuing Medway People Partnership Board Next valuing Medway People Fulfilling Lives employment workshop	July 07
Feedback on what has gone well and what challenges family carers, people with a learning disability and their supporters - suggesting next steps to Valuing Medway People Partnership Board	Sandra Steel Beth Peal Wayne Hill Ray Jackson	End of May 07	Valuing Medway People Partnership Board Next valuing Medway People Fulfilling Lives employment workshop	July 07

Action Plan

Identified Area - Employers - Medway Council - Medway Council and Direct Payments (People with learning disabilities as employers)

Outcome	Who is going to do this?	When does this need to be done by?	Feedback Channel	Review date
<p>An 'easy read' presentation to be made about direct payments, employers and people with learning disabilities</p> <p>Presentation to include figures on how many people with a learning disability get direct payments, how much money this is.</p>	Heather Lake Cathy Harper	End of May 07	Next Fulfilling Lives Employment workshop	July 07
An 'easy-read' presentation of a family carers experience of direct payments	Heather Lake Cathy Harper	End of May 07	Next Fulfilling Lives Employment workshop	July 07
'Easy read presentation's on Direct Payments to be given at the next Valuing Medway People employment workshop	Heather Lake Cathy Harper	End of May 07	Next Fulfilling Lives Employment workshop	July 07
Medway Chambers of Commerce to be approached identifying the need of people with direct payments as employers.	Bridget Bygraverelf Beth Peal	July 07	Next Fulfilling Lives Employment workshop	July 07

Action plan
Identified Area - Employers - General

Outcome	Who is going to do this?	When does this need to be done by?	Feedback Channel	Review date
Project search Ohio in Google search engine (internet) to find out more about Janet Estervig's work about employment in America.	Jo Poynter	July 07	Display stand at the next Valuing Medway People Fulfilling Lives employment workshop	July 07
<p>Meet with the Medway Chambers of Commerce and approach them about holding events linked to promoting Medway employment and people with learning disabilities</p> <p>Employers days to be held - encouraging business to employ people with a learning disability</p>	Bridget Bygraverelf Beth Peal	July 07	Next Valuing Medway People Fulfilling Lives employment workshop	July 07
Identify people within the NHS Trusts which cover Medway who can be contacted about Medway employment and people with a learning disability.	Jo Poynter Beth Peal	June 07	Next Valuing Medway People Fulfilling Lives employment workshop	July 07
Identify who is on the 'two-tick' symbol list for employing people with disabilities and share this information with people at the workshop.	Yesterday Project Fiona Hansen	July 07	<p>Next Valuing Medway People Fulfilling Lives employment workshop</p> <p>Link to list available on Valuing Medway People website</p>	July 07

Get information on Employers Forum on disability and the 300 companies plus that have signed up for this.	Monica Rivers	July 07	Next Valuing Medway People Fulfilling Lives employment workshop	July 07
Arrange an Employers Forum	Les Pattenden Fiona Hansen	July 07	Next Valuing Medway People Fulfilling Lives employment workshop	July 07
Employers training planned for staff widely available to businesses about learning disabilities.	Monica Rivers	July 07	Next Valuing Medway People Fulfilling Lives employment workshop	July 07
Employers training for staff - invite people with disabilities to talk to staff	Bridget Bygraverelf Helen Leech	Ongoing	Next Valuing Medway People Fulfilling Lives employment workshop	July 07

Action Plan
Identified Area - Education

Outcome	Who is going to do this?	When does this need to be done by?	Feedback Channel	Review date
Determine the process for Learning and Skills funding for a person Centred approaches/ planning course at Mid Kent College.	Beth Peal Jill Cavell	End of April 07	Local Medway LLDD meeting Valuing Medway people Person centred Planning Sub Group Valuing Medway People Partnership Board	June 07
Feedback to South East Regional LLDD Advisors about the themes raised and developments etc. at the employment workshops.	David Le Breton	June 07	Next Valuing Medway People Fulfilling Lives employment workshop	July 07
Mid Kent College and Canterbury College will have swapped and collated notes on Work experience and how we can help employers understand the difficulties our students have when entering the world of work.	Helen Brunger Tony Claw	July 07	Next Valuing Medway People Fulfilling Lives employment workshop Local Medway LLDD meeting	July 07
Information will have been collated and shared about local College supported learning work experience - this information will include what has worked well, what are the main challenges and how many students have successfully gained employment (and with whom) at the end of these courses.	Helen Brunger Tony Claw	July 07	Next Valuing Medway People Fulfilling Lives employment workshop Local Medway LLDD meeting	July 07
Mid Kent College and Hosted College	Helen Brunger	End of	Next Valuing Medway People	July 07

approached to join the work by Mid Kent College and Canterbury College on supported employment.	Tony Claw Beth Peal	April 07	Fulfilling Lives employment workshop Local Medway LLDD meeting	
Proposal to the local Medway LLDD collaborative group that they become involved in this action plan - to happen at the next Medway LLDD meeting.	David Le Breton	End of June 07	Next Valuing Medway People Fulfilling Lives employment workshop Local Medway LLDD meeting	July 07
Determine whether local Colleges will be holding Provider Fayres in future.	Helen Brunger Tony Claw Beth Peal	July 07	Next Valuing Medway People Fulfilling Lives employment workshop	July 07
Booklets, used by Canterbury about successfully employing people with different learning disabilities for employers will be shared with network members.	Tony Claw	July 07	Next Valuing Medway People Fulfilling Lives employment workshop	July 07
Tony Edmunds (LSC Partnership Manager for Medway) is updated on what is happening in Medway with regards to employment opportunities for people with learning disabilities.	David Le Breton Beth Peal	July 07	Local Medway LLDD meeting	July 07
Issues regarding Medway employment and people with learning disabilities are included in the Canterbury College led employment into the South East LSC employment initiative network lead by Canterbury College	Tony Claw	July 07	South East Region LLDD meeting Local Medway LLDD meeting Next Valuing Medway People Fulfilling Lives employment workshop	July 07
Tizard Centre will speak to Mid Kent College about work experience opportunities for students taking the Moving On course,	Peter McGill	July 07	Next Valuing Medway People Fulfilling Lives employment workshop	July 07

particularly the possibility of using college facilities (e.g. dining hall) to practice work skills (e.g. clearing tables)				
Tizard Centre will explore the possibility of some of students at the University of Kent doing a "placement" at Mid Kent College to review the extent to which the College is currently providing work experience opportunities and make recommendations for further developments.	Peter McGill	July 07	Next Valuing Medway People Fulfilling Lives employment workshop	July 07
New students will have been identified who may be interested in the 'moving On Project'	Viv Cooper Nancy Hamilton	Ongoing	Challenging Behaviour Foundation Management Boards	July 07